A Standalone BPC Project Plans is a **three-page** document with one section per activity. All content in this document must follow the NSF’s current guidelines on formatting in the [Proposal & Award Policies and Procedures Guide (PAPPG)](https://www.nsf.gov/publications/pub_summ.jsp?ods_key=pappg).

**Broadening Participation in Computing (BPC) Plan**

[PI name(s) or “All PIs”] will engage in activity [N].

(Repeat sections 1-5 for each activity included in this Project BPC Plan)

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# Activity [N] – [Brief Descriptive Title]

# 1. Context

NSF CISE defines a meaningful Project BPC Plan as one that can answer positively to the following question for this section: *Does the Plan describe a goal using institutional or local data?*

BPCnet has a curated list of resources for [Selecting BPC Activities](https://bpcnet.org/resources-one-page/#selecting-bpc-activities) and [Data and Evaluation/Measurement](https://bpcnet.org/resources-one-page/#data-evaluation).

**You can address this question by ensuring that the content in this section does the following:**

* Identifies each activity and the goal it will help achieve, which is focused on [BPC as defined by NSF CISE](https://www.nsf.gov/cise/bpc/).
* Sets all goals as specific, measurable, attainable, relevant, and time-bound (SMART).
* Includes relevant, currently available data that is related to the goals.
* Includes data that does not violate privacy or make people feel singled out.

# 2. Intended Population(s)

**Activity participants:**

**Benefited population:** (only include if different from the activity participants)

**Participant recruitment:**

NSF CISE defines a meaningful Project BPC Plan as one that can answer positively to the following question for this section: *Does the Plan identify the characteristics of participants from an underrepresented group listed above, including school level (e.g., African-American undergraduates or female high-school students)?*

**You can address these questions by ensuring that the content in this section does the following:**

* For each activity, identifies the direct participants in the activity and the population that benefits from the activity, which may be the same.
* Includes demographic information for the population that benefits from the activity (including age or level of schooling if students).
* When applicable, includes a procedure for recruiting participants.

# 3. Strategy

**Summary of activity:**

**Responsibilities of PIs:**

NSF CISE defines a meaningful Project BPC Plan as one that can answer positively to the following question for this section: *Does the Plan describe activities that address the goal(s) and intended population(s)? Is there a clear role for each PI and co-PI?*

BPCnet has a curated list of resources for [Selecting BPC Activities](https://bpcnet.org/resources-one-page/#selecting-bpc-activities).

**You can address this question by ensuring that the content in this section does the following:**

* Identifies each activity, along with a clear description of what will occur as part of the activity.
* Describes the activity each PI will engage in alongside the specific actions each PI will take, including frequency/duration/etc of the activity as appropriate.

# 4. Preparation

**PI preparation:**

NSF CISE defines a meaningful Project BPC Plan as one that can answer positively to the following question for this section: *Does the Plan describe how the PI is prepared (or will prepare or collaborate) to do the proposed work?*

**You can address this question by ensuring that the content in this section does the following:**

* Designates realistic PI responsibilities based on the preparation of the PIs

# 5. Measurement

In the annual report, we will report [list of measures, which must be sufficient to demonstrate that the PI(s) fulfilled their role in the activities listed above].

NSF CISE defines a meaningful Project BPC Plan as one that can answer positively to the following question for this section: *Is there a plan to measure the outcome(s) of the activities?*

BPCnet has a curated list of resources for [Data and Evaluation/Measurement](https://bpcnet.org/resources-one-page/#data-evaluation).

**You can address this question by ensuring that the content in this section does the following:**

* Identifies what data about the activity will be shared in the annual report.
* Provides data in the annual report that is sufficient to demonstrate that the PI fulfilled their role in the activity.